



Troy Fire Protection District (TFPD)

Regular Meeting of the Board of Trustees

Wednesday, November 17, 2021 at 7:00 pm

Location: Training Room, Troy Fire Protection District, 116 W Clay St, Troy, IL 62294

1. Call Meeting to order/roll call

1.1. TFPD President Kevin Bryne called the meeting to order at 7:00 pm.

1.2. Roll Call – Present: Ryan Cunningham, Phil Loethen, Kevin Bryne, Michael Cushing

2. Public Comment

2.1. James Williams thanked the board for the trustee's dinner and Kevin and Kelly for assisting with the BBQ.

3. Thank You Cards

3.1. Neil Goodwin & Silly Grandmas's

4. Approval of Meeting Minutes from prior meetings

4.1. Approval of October 20, 2021, regular meeting minutes.

Motion: To approve October 20, 2021, regular meeting minutes.

Moved by Loethen. **Second by** Cushing. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

5. Treasurer's Report

5.1. Truck Payment - Discussed and will be attached to the bills.

5.2. Phil Loethen presented the November 2021 treasures report.

Motion: To approve the November 2021 treasures report as presented.

Moved by Cunningham. **Second by** Cushing. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

6. Presentation and approval of monthly bills

6.1. Phil Loethen presented the bills through October 20, 2021 in the amount of \$156,612.45 + \$171,113.88 for the truck payment.

Motion: To approve payment of the bills through October 20, 2021 in the amount of \$156,612.45 + \$171,113.88 for the truck payment.

Moved by Cunningham. **Second by** Cushing. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

6.2. Phil Loethen presented a request from administration to transfer \$282,000 from money market to checking to cover bills.

Motion: To approve the transfer of \$282,000 from money market to checking to cover bills.

Moved by Cunningham. **Second by** Loethen. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

7. Equipment Report – Kevin Manso

7.1. Ferrara has agreed to pay the bill in full for the spring repair on 2014 and paint damage on the tender under warranty work. Kevin Manso will work on getting re-payment for work already performed.

8. Property – Mike Cushing

8.1. Snow Removal - Presented bids for snow removal and C&H was the low bidder. Cushing stated he would remove himself because he knows the owner of the company.

8.1.1. Phil Loethen made a motion to accept the C&H bid for snow removal.

Motion: To accept the C&H bid for snow removal.

Moved by Loethen. **Second by** Cunningham. **Vote:** Motion Passed (Yes = 4; No = 0; Abstain=1)

Yes: Cunningham, Bryne, Loethen

Abstain: Cushing

8.2. Door Codes - Initial supplier has not been supportive. Cushing reached out to the Village Locksmith in Collinsville and they believe they can assist with this project.

9. Fire Chief Report – Ed Collins

9.1. EMS & Fire Report – Chief Collins reported 25 Fire Calls and 114 EMS calls for October 2021.

9.2. Personnel - In the process of bringing firefighters on board. Discussed a possible incentive program for paramedic students. Chief Collins stated paramedic students were currently being paid. Ryan Cunningham stated students should not be paid while acting as students and advised the EMS system does not allow that.

9.3. Training Room Upgrade - Chief Collins would like to spend IPRF grant money to upgrade the training room.

Motion: To approve spending up to \$9,200.00 to upgrade the training room.

Moved by Loethen **Second by** Cushing. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

10. District Administrator – Kelly Huelsmann

10.1.1. Audit Update - Expects to have the audit by the end of the month.

11. Old Business discuss and/or take action.

11.1. IMRF - No additional updates and the attorneys are still waiting on the social security administration.

11.2. GEMT - Application submitted and no updates at this time.

11.3. Server Purchase - The current server has failed and is operating on a backup hard drive. A new server required for windows directory login and local access during disconnected operations.

Motion: To approve the purchase of a new server for \$7,279.30.

Moved by Cunningham **Second by** Cushing. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

11.4. Annexed Property - Submitted to the attorneys and we will get compensated as required by law.

11.5. Web Page - Ryan will send to trustees and admin for review and then launch.

11.6. Marine Ambulance Contract - Chief Collins presented a signed contract from Marine. Phil stated he thought our attorneys had looked at this contract and Chief Collins confirmed they had not. No action taken.

11.7. Staffing - Ryan discussed the undue burden placed on full time staff filling shifts and the rising OT costs and suggested hiring 1 additional Full Time paramedic. Ryan also discussed the excessive mandates and suggested we not force mandates and allow personnel to turn shifts down. Phil stated he supported these initiatives.

Motion: To approve the hiring of 1 full time paramedic and present a candidate to the board for approval of hiring.

Moved by Cunningham **Second by** Loethen. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

Motion: To eliminate forced mandates while staffing levels are evaluated.

Moved by Cunningham **Second by** Loethen. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

12. New Business discuss and/or take action.

12.1. Levy - Phil Loethen discussed keeping the tax levy flat.

Motion: To keep the tax levy flat.

Moved by Loethen. **Second by** Bryne. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

12.2. Meeting Dates - Phil Loethen presented proposed meeting dates for 2022

Motion: To approve the meeting dates as presented (will be posted).

Moved by Loethen. **Second by** Cunningham. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

13. Closed session

13.1. Closed Session to discuss the review of sealed minutes and the appointment, employment, compensation, discipline, performance, or dismissal of specific personnel pursuant to Section 2(c)(1) of the Illinois Open Meetings Act. "Motion to go into closed session to discuss specific personnel in accordance with Section 2(c)(1) of the Illinois Open Meetings Act."

Motion: Motion to go into closed session to discuss specific personnel in accordance with Section 2(c)(1) of the Illinois Open Meetings Act.

Moved by Loethen. **Second by** Cushing. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

14. Considerations from Closed Session

14.1. Ryan discussed the board's decision to place Chief Collins on Administrative Leave.

Motion: Motion to place Chief Collins on paid administrative leave and make Kevin Manso Interim Chief with EMS Supervisor AJ Nichols also reporting to the board president.

Moved by Cunningham. **Second by** Loethen. **Vote:** Motion Passed (Yes = 4; No = 0)

Yes: Cunningham, Bryne, Loethen, & Cushing

15. Adjourn – Adjournment of Meeting

Moved by Loethen. **Second by** Cunningham. **Vote:** Unanimously approved by voice vote.

Meeting adjourned at 9:05 pm

Ryan Cunningham, Secretary