

To: ALL Troy Fire Protection District Personnel

From: Chris Jamruk, interim EMS Director

Date: 3/18/2020

RE: Pandemic SARS-CoVid2

As the District Chief EMS Officer, I am ordering the following restrictions immediately to help slow the spread of the CoVid19 virus.

1. The Station is in "Lockdown" only essential personnel are to be allowed entry into the Station. If outside vendors have a need to service equipment on site, they will be escorted by a District Member or Employee
2. All access to the station for Non-Emergent purposes will be through the front doors, EMS personnel reporting for Duty will access the station through the "Day Room" exterior door.
3. All personnel reporting for duty shall answer a daily screening and have a Body Temperature recorded at the beginning and end for their shift
4. ANY person exhibiting sign or symptoms of illness or a temperature above 99°F, without the use of antipyretic medications, shall not be permitted to enter the building
5. All District deliveries shall be made to the Front Door at the West end of the building, and to be handled using at a minimum of Exam Gloves.
6. Additional cleaning has been ordered on all Common Surfaces
7. Everyone entering the building will immediately wash their hands with soap and warm water
8. All members/employees will maintain social distancing of at least 6 feet when practical
9. Should any member become contaminated by blood or Other Possible Infectious Material all clothing and PPE shall be placed in a Red "Bio-Hazard" Bag, the member shall then be required to shower in the East Bay Bath/Shower room, then be allowed to shower in the other available showers.
10. Any surface/device/object that has possibly been contaminated shall be cleaned with warm soap and water as soon as possible or removed from service until proper decontamination can be performed

As we learn more about this threat these restrictions maybe increased or reduced.